

Standard Operating Procedure

Disc Golf

Location
70 Finlayson Road – refer to CYC Waihola Camp Map for further details
Activity Leader Requirements
Anyone over 16 years of age can run this activity.
Ratio
1 adult to 10 children
Participant requirements
Weather appropriate clothing Must wear shoes
Activity Leader Instructions
Record discs used in logbook (discs and logbook stored in First Aid Room cupboard) Give safety/instruction briefing and confirm rules posted at first hole
Equipment
Frisbee discs for all participants Semi-permanent disc golf baskets
Reasons to end activity
Wind over a 7 on the Beaufort scale If at any point the activity can no longer be run safely
Activity Maintenance
Paid staff inspection of the activity every 12 months to identify any new hazards/wear and tear and sign off on safety of activity. If staff deem there to be any insufficiencies that increase the risk to an unsafe level, the activity will no longer continue until the risk is remedied or eliminated. Documents used to assist this process: <i>Flowchart of Risk Management Processes</i> <i>Disc Golf – SOP</i>
Emergency and Incident preparedness
No specific emergency requirements for this activity. For general emergencies follow normal emergency policies.

Hazard Register					
Activity: Disc Golf		Last Review: August 2025		Location: 70 Finlayson Road – First hole outside Main Lodge	
Risk	Hazard	Risk	Category	Controls	Risk
What could go wrong	Why would this happen	Initial	Equipment, People, Environment	How can it be prevented? Using the hierarchy of control: eliminate or minimize	Residual
Broken bones Bruises	Persons Hit by disk	Moderate	Equipment	Participants will stay out of way when discs are thrown	Low
	Tripping on uneven ground	Moderate	Environment	Participants will be told about unmarked hazards (ie. Rabbit holes) and warned to take care when walking	Low

Version Control			
Version	Date	Changes	Authorised by
2.0	20 Aug 2025	New SOP created	Esther Currie