



**Standard Operating Procedure**  
**Slacklines**

<b>Location</b>
Any location where slacklines can be safely secured
<b>Activity Leader Requirements</b>
Anyone who has received instructions (verbal or written) from CYC Staff
<b>Ratio</b>
1 adult to 10 children
<b>Activity Leader Instructions</b>
<p>Complete a risk assessment as per the Continual Risk Assessment section of the CYC Waihola Activity Management Policy</p> <p>Confirm area is clear of hazards, including sticks, rocks, debris</p> <p>Check slackline for webbing integrity</p> <p>Give safety/instruction briefing and participant requirements</p> <ul style="list-style-type: none"> <li>• One person at a time</li> <li>• Stay back from slackline if not actively participating</li> <li>• Spotters on each side for new slackliners</li> </ul>
<b>Equipment</b>
Slackline – secured between two trees
<b>Reasons to end activity</b>
If at any point the activity can no longer run safely
<b>Activity Maintenance</b>
<p>Paid staff inspection of the activity every 6 months to identify any new hazards/wear and tear and sign off on safety of activity. If staff deem there to be any insufficiencies that increase the risk to an unsafe level, the activity will no longer continue until the risk is remedied or eliminated.</p> <p>Documents used to assist this process: <i>Flowchart of Risk Management Processes</i></p>
<b>Emergency and Incident preparedness</b>
No specific emergency requirements for this activity. For general emergencies follow normal emergency policies.

<b>Hazard Register</b>					
<b>Activity: Slacklines</b>		<b>Last Review: April 2026</b>		<b>Location: Any location where slacklines can be safely secured</b>	
<b>Risk</b>	<b>Hazard</b>	<b>Risk</b>	<b>Category</b>	<b>Controls</b>	<b>Risk</b>
What could go wrong	Why would this happen	Initial	Equipment, People, Environment	How can it be prevented? Using the hierarchy of control: eliminate or minimise	Residual
Broken bones, cuts, scrapes, bruising	Falling from slackline	Moderate	People	Unconfident participants will have spotters One participant on slickline at a time Slackline is not set higher than 1m from ground	Low
	Fall on rocks/sticks/debris/other people	Moderate	Environment	Activity Leader to check area prior to starting activity Participants not currently involved must stay back from slacklines	Very Low
	Fall onto ratchet	Moderate	Equipment	CYC Staff responsible for setting up activity will ensure ratchet faces down Only CYC Staff will adjust the slickline	Very Low
Slackline breaks	Faulty equipment	Moderate	Equipment	CYC staff will inspect the slackline as part of routine activity checks Activity Leader to check slackline integrity prior to use Slacklines have a weight limit of 100kgs	Very Low
Secondary Impact Syndrome	Secondary Impact Syndrome	High	People	Person with a recent head injury (including concussion) may not participate in this activity	Low
Sunburn	Sun exposure	Moderate	Environment	Participants must dress appropriately for weather Sunscreen and hats should be worn when appropriate	Very Low

<b>Version Control</b>			
<b>Version</b>	<b>Date</b>	<b>Changes</b>	<b>Authorised by</b>
1.0	21 April 2026	New SOP created	Esther Currie

The validity of this document is only guaranteed when received directly from the CYC Waiholā office and read in conjunction with the CYC Waiholā Activity Management Policy